



## **St. Mary's Academy Parents' Guild Meeting Agenda**

**Meeting Date and time: March 14, 2023, at 7 PM**

**1. Call to order: 7:02**

**2. Land Acknowledgment and Commitment to Reconciliation:** Jennifer Tesoro

**3. Opening Prayer** – Jennifer Tesoro

**4. Approval of Agenda**

1<sup>st</sup>: Rosa Bovino

2<sup>nd</sup>: Jennifer Theissen

**5. Approval of Previous Minutes (Available to view on SMA website)**

1<sup>st</sup>: Irene M

2<sup>nd</sup>: Michelle S

**6. SMA President's Report / Board Report– Jennifer Tesoro**

- Reported on strategic planning meeting held Saturday March 4, 2023 with SMA school Board unveiled 3 pillars: learning, service and faith and the scope of initiatives that they encompass as a school community and action goals associated to each pillar and lens. The package will come out soon for distribution to faculty and approval from the board.
- Tech Centre usage data: created leader board- students who have shown strongest skills in various tech areas of student/grades who use tech centers most. 6 "Tech Minions". Grade 9 low usage.
- Updates: looking at upgrading tech in classrooms/projectors, screens, maybe using Gala funds to meet this need.
- Question around opportunity for exposure for all students to get familiar with tech center. Potential tours through the center?



- Idea around having more student involvement in employment opportunities for school ie: cookies for golf tournament
- May 5 Gala: strong support to date, looking for more sponsors. Reaching out to female owned tech

## **7. PG Executive Committee Reports:**

President – Michelle Saltel

Volunteers – 2nd VP Jennifer Thiessen

- Lead roles in committees need to be filled: co-chair hospitality
- Introducing 2 new positions: Baking coordinator for monthly bake sales, communications officer (who would also help with torch talks given same tech skill set)
- Potential parking attendant committee?
- ★ See appendix A below for full report

Treasurer – Rosa Meneses

Rosa Presented financials to date

## **St. Mary's Academy Parents' Guild Meeting Agenda Con't**

**Meeting Date and time: March 14, 2023, at 7 PM**

## **8. Committee Updates – 1st VP Christi Soni**

- Corner Store: robust volunteer sign up. During Beauty and the Beast corner store will have table set up outside in atrium. Mailer to be added to admissions letter informing family of merchandise available. Cassandra is willing to spearhead Kernels popcorn fundraiser. Kim Matthews considering co-chairing with Marylyn for fall.



- International Day: n/a
- Parents' Guild Cash Lottery: money raised to date: \$7665. \$20/4 tickets most popular ticket option to date. Number of tickets sold to date: 5120
- Hospitality: Vera has prepared a thorough report for incoming chair to follow
- Parents Mix and Mingle: Katie Denis potential M&M coordinator
- Torch Talks: over 80 people attended. Held in theater for first time. Honorarium delivered and appreciated. Consensus in this meeting was to move back to atrium for next year. Theatre felt impersonal and not interactive
- Golf Tournament: Rosa looking to hire students to make approx 150 sugar cookies using cookie cut-out made by tech center group in the spirit of support our school from its source- the girls. June 6<sup>th</sup> Kingswood Golf course. Previous golfers and sponsors have until March 23 to recommit and then it will be extended to larger community. As soon as sponsors come in going forward- acknowledgment will go out a couple times a week on SMA social media and SMA website. Looking for women owned restaurant to provide box lunch for event- please submit suggestions to Rosa Bovino.

### **9. Miscellaneous/New Business:**

Rosa Bovino: request to decorate stage for convocation.

**Next PG Meeting: May 2, 2023 at 4:30 in the atrium**

**Adjournment: 8:47**

★ Appendix A



The Corner store volunteer sign ups are strong, we have a great pool of volunteers. We have some of our lead volunteers graduating this year, so we will be looking to fill in some gaps. If you are interested in taking on an event and leading it, we have a great group of volunteers to support you and show you the ropes. Chairing an event is fun and a great way to get involved in the school parent community. We are hoping to find a lead volunteers to **Co-Chair the Hospitality Committee** and to **Chair the Staff Appreciation luncheon** held in January of next year.

The Parent Guild Executive will be adding a new position, we are looking for someone to be the **Communications Officer**. This role will be responsible for attending PG and PG Executive meetings and be the direct line of communication to the school administration. The skills needed for this role are to be comfortable with marketing, communication and some experience with tech.

We are also looking to add monthly Bake Sales next year. Again, we are looking for someone to take the lead as the **Bake Sale Coordinator**.

If you any of these roles are of interest, please contact Jen at [Jbthiessen@me.com](mailto:Jbthiessen@me.com)