

## **St. Mary's Academy Parents' Guild Meeting Minutes**

**Date: November 2, 2022**

1. **Call to order**- 7:08

2. **Land Acknowledgment and Commitment to Reconciliation**

3. **Opening Prayer** – Michelle

4. **Approval of Agenda** 1<sup>st</sup> Jenn T, 2<sup>nd</sup> Rosa Bovino

5. **Approval of Previous Minutes:** 1<sup>st</sup> Irene MT, 2<sup>nd</sup> Rosa M

6. **SMA President's Report / Board Report– Jennifer Tesoro**

- a) **Tech Center** very popular- will start a scheduling process so that everyone has a chance
  - Supplies: starting to need supplies: ink, 3D printer supplies
  - Levelling program based on Johns Hopkins model of 3 P's: Play, Purpose and Partnership
  - Rosa B suggested that tech tours be given so that all students have exposure and any students who have made something, present to other students
  - Christi S suggested student who made fidget ring should sell them in the corner store
  - Alum Student wanting to share her expertise on environment tech in way of presenting, teaching, sharing research
- b) **Foundation Gala May 5, 2023**- funding focus will be for Tech needs in the school

## **7. PG Executive Committee Reports:**

President – Michelle Saltel

Volunteers – 2nd VP Jennifer Thiessen

- volunteerism great- corner store, international day-all successful in terms of parent/volunteer support
- See full report in **Appendix A** below

Treasurer – Rosa Meneses

Presented financials

Balance \$49000

Lotteries: \$16790

## **8. Committee Updates – 1st VP Christi Soni**

Corner Store: busy, sales strong. Volunteer spots full.

International Day: successful financially and in bringing the school community together. 9 pavilions. Volunteer turnout was great. Something to consider- not on a 4 day weekend and school calendar (hockey etc). 425 attendees. 112 attended mass, all pavilions sold out of food. \$4100 net. Cost, just over \$9000. Corner store profit \$2000+. Mara agreed to chair next year.

Parents' Guild Cash Lottery:

Hospitality:

Parents Mix and Mingle: budget \$1500 spent \$711. Students organised a scavenger hunt, parents mingled, wine and cheese. Attendance 62

Torch Talks:

Golf Tournament: June 7, 2023 tentative date

### **9. Miscellaneous/New Business:**

- Idea around getting fathers more involved in the Parents Guild. Maybe fathers have chair positions on committees, more events with fathers and daughters to create buy-in to PG involvement
- Hospitality to greet people coming in to meetings and events and supply refreshments
- Suggestion to use Powerschool and Social media as platform for info or blast info
- Pg presence as much as possible at all school events (parent teacher etc)
- New grad gift ideas?

**Next PG Meeting:** January 10, 2023

**Adjournment: 8:37pm**

**Appendix A:**

November 2, 2022

SMA Parent Guild meeting

Corner Store

- Sign up is healthy. We have added a third spot to every shift. This has alleviated the last-minute issues when one person has to cancel their shift, as the store can function with only 2 volunteers working. The store is open every Monday, Wednesday, and Friday. We have had no issues being short volunteers. I have added shifts until March for volunteers to sign up.

International Day

- International Day came together and was a huge success. We went from 4 pavilions to 9! After 2 years of not having the event and only having one person on our committee that had been involved before, we pulled it off.

o We had some great people fill the lead roles; Rachel Hall was our Financial Administrator, Kirsten Vincent coordinating our Marketing Material, Aisha Awan led the Parking team, and Heather Wallace helped organize the performers.

o Mara LeClair ended up chairing the event on her own. She did a fantastic job leading the committee.

o We had 2 parent volunteers that had their food handling certificate, so Mara didn't have to get hers. So PG did not have to cover the \$100 cost.

o Overall volunteers sign up was amazing. We had 20 volunteers on Friday and 20 on Saturday. Friday we were able to set up pavilions, put linens out, organize paper supplies and drinks, and assemble wine raffle prizes. Our set up crew was so productive that I emailed all parent volunteers to thank them for signing up but asked them not to come. We just had the students that signed up come for the last bit of work on Saturday.

o Something to consider; set up could be done in one day and thus be planned on a weekend that isn't a long weekend when families may plan to be away.

o On Sunday we had 80 out of 115 spots filled. We had enough hands so I would look at decrease the spots for next year, so volunteers are kept busier.

o We lacked help with the take down of the event, but that was minor. A few of us made short work of the task.

- PG donated \$1000 gc's from Food Fare. Not all was used. We have \$600 left over

Mention if not reported:

o 425 people attended.

o We had 9 pavilions, most sold out of food.

o Wine raffle was well received, parents gave positive feedback on the ease of the drop off donation process. We ended up raising \$1765

- Sign up – purchased an upgrade so users don't have to scroll through ads to see the information they need. This cost \$100