

St. Mary's Academy Parents' Guild Meeting Agenda

Date: January 24, 2024

Hosted in the Cafeteria by Michelle Klus

1. Call to order- 7:03pm
2. Land Acknowledgment and Commitment to Reconciliation
3. Opening Prayer – Michelle Klus
4. Approval of Agenda: 1st Heather Turzak / 2nd Lisa Byron
5. Approval of Previous PG minutes: 1st Michelle Saltel / 2nd Lisa Sigurdson
6. SMA President's Report – Michelle Klus
 - Open house was a success with over 550 attendees who came from across the city; not just from parochial feeder schools which has been the trend in past years. There were about 75 student volunteers which signifies students are happy and proud of their school and want to be involved.
 - The Female World Sport School Challenge will be hosted by SMA Jan.25-28, 2024
 - Bring Your Own Device Program was previously rolled out to Gr. 7 and 8 students and next year it will be rolled out to Gr.9 students as well.
7. PG Executive Committee Reports:

President: Michelle Saltel

- The PG is looking for a Hospitality Chair or Co-Chairs. The one remaining event for the current school year is to provide hospitality after Gr.12 convocation on Monday, June 24th, 2024. There are templates with descriptions of food items to be ordered and photographs of the set up. SMA maintenance sets up all tables and linens and the Chair is responsible to order the food and oversee set up with volunteers who sign up through the Sign Up link sent out by the VP of volunteers.
- Also looking for a chair or co-chair of Torch Talks for 2024-2025
- There will also be available Exec positions
- Any interested parents are encouraged to reach out to Michelle or Jen Thiessen to express interest
- Lisa Rowbotham volunteered to the Secretary for the 2024-2025 school year
- Torch Talks will be on Saturday, Feb.3rd from 10:30am-12pm, RSVP to smatorchtalks@gmail.com

Vice President: Jennifer Thiessen

- Corner store sign ups have been slow, with just one volunteer for some shifts

Presentation of financial report: Rachel Hall

- Bake sales have raised \$419 and the corner store has had a net profit of \$1515 (Dec end)
- 50/50 lottery was a great success with ticket sales of \$19,890 (\$7685 higher than previous year) - net income of \$6730 after prize payout and service fees
- The budget for 2023/4 has been adjusted in order to increase contributions to the President's Wish List and increase hospitality budgets

Committee Updates – Christi Soni

Corner Store:

- Sargent Sundae sales will start March 1
- popcorn will be offered for sale again
- profits are approximately \$100/ lunch hour
- Waiting on summary of profits from the holiday merchandise sale
- Discussed purchasing an upright freezer for the corner store

International Day:

- Committee has had 2 meetings to date with 2 upcoming meetings in Feb and food budget submissions due by the end of Feb
- Still looking for a Pavillion Coordinator and additional pavilions
- Need better succession planning
- Discussed art auction at International Day as well as offering a golf tournament voucher as a prize

Parents' Guild Cash Lottery:

- New pricing structure improved sales; recommend same for next year
- Timing likely improved sales as well with the draw being before Christmas
- Recommendation to look into different options to facilitate online sales as Funding Change fees were very high (St.Paul's used Raffle Box)

Hospitality:

- Need a Chair/Co-Chairs

Parents Mix and Mingle:

- Return to evening format in 2024/5 with parent scavenger hunt and wine and cheese

Torch Talks:

- Feb.3, 2024 from 10:30am - 12pm
- Speakers confirmed and topic is 'How to Communicate With Your Teenage Daughter: Tools, Tips and Insights on How to Connect and Build a Supportive Relationship'
- RSVP to smatorchtalks@gmail.com

- Looking for a Chair/Co-Chairs for 2024/5

Golf Tournament:

- June 4, 2024 at Southwood
- Sponsorship/Donor/Golfer registration opportunities are on the website
- There will be 2 new sponsorship levels this year
- Emails will soon be sent from the PG email to previous sponsors and attendees
- Co-Chairs to develop a communication plan with Gina and Vincent
- Exploring the possibility of having a DJ at the tournament

PG Miscellaneous/ review of reports if necessary:

Adjournment: 8:19pm