

St. Mary's Academy Parent Guild AGM Minutes

Date: September 19, 2023

Hosted in Durocher Library by Michelle Klus on Behalf of Jennifer Tesoro

1. **Call to order**- 7:05pm

2. **Land Acknowledgment and Commitment to Reconciliation**- Michelle Saltel

3. **Opening Prayer** – Michelle Klus

4. **Approval of Agenda:**

1st: Michelle Saltel

2nd: Christi Soni

5. **Approval of Previous AGM Minutes:**

1st: Jennifer Theisen

2nd: Irene Mestito-Dao

6. **Introduction/approval of new Executive and committee Members:**

President: Michell Saltel

VP: Jennifer Thiessen

2nd VP: Christi Soni

Secretary: Rosalinda Amato

New: Treasurer-Rachel Hall

Approval of Rachel Hall as Treasurer

1st: Michelle Saltel

2nd: Irene Mestito-Dao

7. SMA President's Report – Jennifer Tesoro

Presented preliminary draft of Tartan Tech Centre Report

8. PG Executive Committee Reports:

President: Michelle Saltel

Presented summary of guild activities from 2022-23 school year that are both community building and fund building which included:

International day Oct 23, 2022

Cash Lottery

Golf Tournament

Torch talks

New Parent Mix and Mingle

Open house

Grad reception

Staff Appreciation Lunch

Bursary fund donation

Scholarship donation (\$1500 ea)

Tech Centre start up money

Sewing machines

Vice President: Jennifer Thiessen

Approve position for communication coordinator:

1st: Jen Theissen

2nd: Rachel Hall

Motion passed, position approved

Presentation of financial report: Treasurer – Rosa Meneses/Rachel Hall:

See Appendix B

***Conclusion of formal AGM portion of meeting- Adjournment: 7:22pm**

St Mary's Academy Parent Guild Meeting Minutes

Date: September 19, 2023, 7:30pm

Hosted in Durocher Library by Jennifer Tesoro and Michelle Klus

Approval Of May 2, 2022 Minutes:

1st: Cassandra Loiselle-Walker

2nd :Michelle Saltel

Introduction of parents in attendance

President's Report- Jennifer Tesoro

- Presentation of Strategic Plan: 3 pillars- learning, faith and service
- Introduction of "Lighting the Way"- annual giving program
- Gala October 28th- Marion Award Gala. Largest fundraising event for SMA

PGEX President Report- Michelle Saltel

- Reorg of chairs- specifically in Events and Hospitality. Some events separated from Hospitality Committee. New Hospitality Chair: Melanie Norbury. New SMA Staff Appreciation Lunch chairs: Dana Bartley and Lisa Sigurdson
- New Parent/ Mix and Mingle amalgamated for the first time this year

-Succession Planning-Encouraged parents to think about joining exec, becoming committee chairs etc.

-Int'l day set for April

Vice President Report: Jennifer Theissen

-Reminded Parents of volunteer sign up system

-New parking committee and baking sale committee

-Corner store healthy- solid sign up

-New Bake sale coordinator: Vijitha Noel.

Upcoming bake sale October 12, grade 7 (updated to Grade 12 for first Bake sale event as per parent feedback)

-Roles needed to fill:

Communications coordinator

International Day Chair and co-chair

2nd VP Report: Committee Updates – Christi Soni

Corner Store: Marylyn reported that most items have been cleared out.

online sales are easy, alleviates stock in the store, deliver direct

New items on order- sweatshirts, Flames sweatshirts, men's t shirts

Used uniform drive- low on used items

Suggested to have a float for Cassandra to purchase items. Currently purchasing out of pocket and waiting for signing process to get funds back. AI- To be discussed at next Exec meeting.

International Day: suggestions around prepping early to gain interest and participation in International day

Parents' Guild Cash Lottery: Heather asked about ideal timing opportunity for the lottery. Wants to generate traction with students. Suggested that drive happens in the fall with draw 1 week before Christmas break.

Parents Mix and Mingle: it was suggested that we go back to separating the 2 events

Torch Talks: do we keep it to a parent audience or open it to students. Feedback from parents to keep the talk in the atrium

Golf Tournament: set for June

AI-Rachel to look at ways to make sponsorships tax deductible

Miscellaneous:

-Brought to groups/admins attention that Grade 7 families not receiving communications. Perhaps Bake sale can start with a seasoned group like the grade 12's?

-Corner store store/bake sale conflict? Suggested that corner store not sell candy on those days?

-Suggestion by parents to revive joint school dances with SMA and St Paul's

Adjournment: 8:43

