

St Mary's Academy Parents' Guild AGM Meeting Minutes
Tuesday, September 11, 2018
Durocher Library

In attendance: Kelly Moon, Ramona Thomson, Pam Knysh, Connie Yunyk, Colleen McFadden, Anita Auriti, Venus Denis, Gillian Hauser, Chrissy Werestiuk, Michelle Magsino, Cassandra Loiselle-Walker, Amanda Langan, Rosa Bovino, Danella Whittaker

1. Meeting called to order at 7:01 pm.

2. Opening Prayer: Connie Yunyk

3. Approval of Agenda: Ramona Thomson

Motion to accept agenda by Colleen McFadden and seconded by Pam Knysh.
All approve

4. Approval of Previous AGM minutes – September 12, 2017: Ramona Thomson

Motion to accept by Kelly Moon and seconded by Pam Knysh
All approve

5. Parents' Guild President's Report: Kelly Moon

As President of the Parent's Guild last year it is my pleasure to be able to provide you with a summary of the Guild activities for the 2017/2018 school year.

The purpose of the Guild:

- 1) To bring together parents to foster a sense of community and to promote the well-being of St Mary's Academy
- 2) To help further the work of the school and to endeavor to assist financially by raising funds for special projects

The Guild raises money through our major fundraiser the St Mary's Academy lottery, International Day as well as raising money through the Corner Store.

This year International Day was chaired by Heidi Chuback and Shannon Cisneros and was held on Sunday November 5th. Despite Mother Nature not cooperating with us by blessing us with our first snowfall of the year, we had a very successful International Day which celebrates our Cultural Diversity here at SMA.

The SMA lottery was chaired by Melanie Jones who had a fabulous committee that worked tirelessly to ensure our major fundraiser was a huge success. A variety of incentives were offered this year to the students to encourage sales from weekly draws to classroom prizes for most sales.

Our revenue combined for our 2 major Guild fundraisers was just shy of \$35,000.

Our Corner Store is our third area of revenue for the Guild and was chaired by Tammy Zach and her dynamic Committee! The Corner Store sells a variety of SMA branded items, gently used uniform items as well as a variety of snacks. This past year was very successful with the store raising just over \$9000.00.

Our Hospitality Committee that was chaired by Devon Ostir and Richere O'Shea organized and hosted a variety of special events this past year including the New Student Open House, Staff Appreciation luncheon catered by Stella's, and provided refreshments at the New Student Uniform sale and Convocation. The committee also hosted a Christmas Party in conjunction with Mrs. May in the Foods and Nutrition lab where we all assisted in decorating Cupcakes which we then provided to the students at Shaugnessey Park and Strathcona Schools.

On Saturday January 20th the Parents' Guild hosted our third annual Torch Talks which was chaired by Nancy Shippam and refreshments were arranged by Lucia Whitney and Candace Partyka. This is a fabulous event open to all parents and the topic this past year was entitled "Perspectives on Cultivating Well-Being in Young Women" and was very well received by all who attended.

Deneen Klippenstein and Cindy Hasselman continued to manage the Tartan Shop scheduling volunteers and organizing sales.

The money raised through the Guild is used to fund a variety of annual commitments for the school, including a \$3000 donation to the Bursary fund, 2 \$1200 scholarships awarded at convocation, a gift of a stained glass SMA angel to each graduate, we supported the Marian Awards and Evening at the Academy by purchasing a table at each event.

There are also a variety of special projects that we funded which included, cross country skis, and poles for the phys ed department, five apple tv's, 3 3D printers and 2 media players and monitors to show the daily bulletin and a variety of announcements relevant to the girls.

I would like to extend my thanks to all of the Guild Volunteers, Committee Chairs and Executive for all of their time and dedication to St. Mary's Academy. And a special thank you to Mrs. Connie Yunyk for her support and enthusiasm of the Guild. I thoroughly enjoyed my time on the Executive the past 3 years and I wish our incoming Executive all the best in the year to come.

6. Treasurer's Report: Pam Knysh

Pam Knysh presented the financials from the period ending June 2018.

An error on schedule 5 (revenue of 50/50 lottery should be \$0 for 2017) of the financials was noted and will be corrected by Pam Knysh.

Motion to approve the 2017/2018 financials (with the correction noted above) was made by Amanda Langan and seconded by Rosa Bovino. All approve.

7. Report of Results of Election of Officers:

Ramona Thomson introduced the new Parents' Guild Executive.

Parents' Guild Executive for 2018/2019:

President: Ramona Thomson

1st Vice President: Venus Denis

2nd Vice President: Gillian Hauser

Treasurer: Anita Auriti

Secretary: Joanie Smalley

St Mary's Academy President/Advisor to Parents' Guild Executive: Connie Yunyk

8. Miscellaneous/New Business

Update Constitution and By-Laws: The following changes were discussed.

- The Guild President must inform the Executive Committee of her/his intent on re-election for a second consecutive one-year term by December 1st.
- 2nd Vice President duties will now include the following tasks:
 - a) Manage set up of Signup.com and assist in recruitment of volunteers for the Parent Guild Committees.
 - b) Manage all volunteer recruitment for International Day

Motion to approve changes to Constitution and By-Laws by Colleen McFadden and seconded by Anita Auriti. All approve

Meeting adjourned at 7:34pm