

St. Mary's Academy Parent Guild Meeting Minutes
February 4, 2014

Present:

Sister Susan Wikeem	Kathleen Reid	Janice Beveridge	Susan Yurkiw	Teresita Chiarella
Kristi Cumming	Candace Partyka	Gwen Lawrence	Kevin Sneesby	Leslie Finch
Pam Knysh	Rudy Callbeck	Kathy Degen	Lorraine Kuzyk	Sharon Godenir
Shannon Roberts	Claudia Davies	Crystal Boucher-Maurice	Lidia Erickson	Carolyn Eva Meadows

Regrets: Liz McCharles

Meeting called to order at 7:08 pm.

Approval of Previous meeting – December 3, 2013

- Minutes reviewed

Motion to approve minutes – Shannon Roberts, Second – Janice Beveridge; All in favor; Motion carried.

President's Report – Kathleen Reid

- Through the email blast, many parents stepped forward to help out, and all Bingo's were filled for this quarter.
- A Nominating Committee was formed to work on filling the positions for next school year – President, 1st Vice President, 2nd Vice President
- Open House – thank you to all who helped out at this event. There were about 400 to 500 people who attended.
- The committee for Sr. Susan's retirement party met a few times to prepare for this event.

Director's Report – Sr. Susan

- Reported on various activities of the school:
 - January is usually quieter due to mid-term assessment and open house
 - Feb and March – activities pick up: Bus to Evita in Minneapolis; High School Hockey Team trip to Quebec; French trip to Quebec; Prep Team trip to Washington; Mrs. Yunyk will attend a conference of the National Coalition of Girl's Schools in Philadelphia; England trip during the March Break – they're fundraising now; Basketball started; Debaters going to Toronto at the end of March.
 - School Administration is preparing the budget for submission to the Board of Directors – currently working on program planning and courses to offer, staffing needs; capital budget; setting tuition fees for next year.
 - Currently receiving school registrations and testing for admission
 - March 13-15 – SMA is hosting the Female World Sport School Challenge – this is our 2nd year to host this, and was informed that this is now SMA's event from here on. This will be an annual event for SMA. Along with the tournament, there is a banquet and they're hoping to invite Paul Maurice.
 - Marian Award – Save the Date cards were handed out – May 10th. The recipients for 2014 are: Leanne Boyd and Kellie O'Rourke.

Treasurer's Report – Susan Yurkiw

- Financial report for the period ending January 31st, 2014.
- Also reported on the Year-to-Date Revenue and Expenditures
- First cheque in the amount of \$10,746.00 was given to the school for their wish list.

Motion to approve the financial report –Leslie Finch; Second –Sharon Godenir; All in favour; Motion carried.

Board Liaison Report – Leslie Finch

- The Board's next meeting is on March 4th, 2014.
- Board Governance documents were distributed to Directors; currently reviewing the Strategic Direction.
- Search is ongoing for the new President; Leslie read an open letter from the Board Chair and Sisters on the status of the recruitment process.

Corner Store Report – Sharon Godenir

- Lidia Erickson and Joanne Burton will be joining the Corner Store team
- Spring Orders will be placed shortly.
- Marking down some items to clear for the spring items.

Tartan (Uniform) Shop – Kathleen Reid for Liz McCharles

- Spring orders are being prepared for the spring sales.

Hospitality Report – Candace Partyka

- They hosted two events: the Parents' Guild Christmas Dinner Meeting and the Open House.
- The Christmas Dinner Meeting was catered through the school cafeteria caterers.
- Thank you for the generous donations to the Winnipeg Shoebox Project - \$1500 were collected in total (they were hoping for \$100.00)
- Ideas for other year-round donations were also discussed.

Bingo Report – Gwen Lawrence

- Email went out in January to ask for volunteers – good response; they filled the vacant spots and these individuals gave their names for future volunteer opportunities.

Volunteer – Janice Beveridge

- Online volunteer registration information will be going out with the registration package.
- Parents will be asked to register again even if they have already done so in the past – as there will be some changes to the online registration system.
- If you have any feedback about the online volunteer registration, please send this to Janice Beveridge: janicebeveridge@hotmail.com

Next Meeting: Tuesday, March 4, 2014 at 7:00 pm

Meeting adjourned at 7:40 pm

Teresita Chiarella
Secretary