

**St. Mary's Academy Parent Guild Meeting Minutes**  
**December 3, 2013**

**Present:**

Sister Susan Wikeem	Kathleen Reid	Janice Beveridge	Susan Yurkiw	Teresita Chiarella
Kim Boughton	Jennifer Iskierski	Jackie MacFarlane	Susan Chyzzy	Leslie Finch
Christie DeJong	Rudy Callbeck	Kathy Degen	Liz McCharles	Sharon Godenir
Rose Pagtakhan	Claudia Davies	Crystal Boucher-Maurice	Lidia Erickson	Candace Partyka
Lorraine Koltek				

**Regrets:** Elaine Mordoch

**Meeting called to order at 7:10 pm.**

**Approval of Previous meeting – October 1, 2013**

- Minutes reviewed

*Motion to approve minutes – Janice Beveridge, Second – Susan Yurkiw; All in favor; Motion carried.*

**President's Report – Kathleen Reid**

- Big thank you to Janice Beveridge for coordinating the International Day – although the revenue was less than last year, International Day continues to meet an important goal of the Parents' Guild, which is community building for SMA.
- Thank you to Carolyn Meadows for coordinating the Lottery.
- A Nominating Committee will be formed to work on filling the positions for next school year – President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President
- Sr. Susan's retirement party will be on June 6<sup>th</sup> – Save the Date!
- Thank you to the Hospitality Committee for organizing tonight's Christmas Dinner.

**Director's Report – Sr. Susan**

- Reported on various activities of the school – getting ready for mid-year assessments.
- Lots of other activities going on before year end – hamper drive, preparing to host the Hockey Tournament in the new year (March 13, 14,15), getting ready for the Evita trip to Minneapolis as well as the trip to London next year.
- Hockey Prep Team leaves for Notre Dame is currently ranked 3<sup>rd</sup>/4<sup>th</sup> in Canada

**Treasurer's Report – Susan Yurkiw**

- Financial report was submitted and reviewed by Susan:
  - SMA Parents' Guild Financial Report for the period of July 1, 2013 to November 30, 2013.
  - Corner Store Cash flow of Operations for the period of July 1, 2013 – June 30, 2014
  - International Day Financial Report – November 3, 2013

*Motion to approve the financial report – Susan Yurkiw; Second – Christie DeJong; All in favour; Motion carried.*

**Corner Store Report – Sharon Godenir**

- Grad order is in and should arrive in mid-January.
- They did well at International Day (made \$680.00) and at Parent Teacher Sale (made \$2000.00) These are on track with last year's amount.
- Thank you to Lidia Erickson and Joanne Abbott for coming in and decorating the Corner Store

- Next big sale is the “new student” sale. The committee will meet this week to look at bringing in new items.

#### **Tartan (Uniform) Shop – Liz McCharles**

- Currently re-stocking the shop
- They had a meeting with the uniform company and all is working well with the new computer system.
- Spring Sale coming in April 2014
- Response to the email that went out to parents asking about their interest to buy SMA Jackets was low, and so this will be put on hold for now. There are SMA Jackets in stock and available for use by students who represent the school at various events.

#### **Hospitality Report – Candyce Partyka**

- Explained the Winnipeg Shoebox Project for which they are accepting donations this evening. With the proceeds received tonight, a shoebox will be filled with different items for women and will be distributed to different shelters for women.

#### **Bingo Report – No Report**

#### **Volunteer – Janice Beveridge**

- Thanked all who came forward to sign up to volunteer at different events.

#### **International Day (ID) – Janice Beveridge**

- There were interests expressed for next year’s pavilions.
- Bring forward any ideas to Janice.

#### **Board Liaison Report – Leslie Finch**

- Reported to the Board on International Day.
- Search is ongoing for the new President. The search firm is currently accepting applications.

#### **New Business:**

- Kathleen Reid – Parents’ Guild will donate money towards the Winnipeg Shoebox Project in Sr. Susan’s name.
- Kathleen Reid – surprised Sr. Susan in honour of her upcoming retirement by having 10 questions that were distributed at the dinner tables. The questions were made up of fun facts, historical events, and SMA trivia and, were individually read and Sr. Susan had to answer each one! One event went as far back as 1913!!!

**Next Meeting: Tuesday, February 4, 2014 at 7:00 pm**

**Meeting adjourned at 7:40 pm**

Teresita Chiarella  
Secretary