

St. Mary's Academy Parent Guild Meeting Minutes
May 7, 2013

Present:

Sister Susan Wikeem	Kathleen Reid	Jackie MacFarlane	Janice Beveridge
Christie DeJong	Susan Yurkiw	Fran Mulhall	Elaine Mordoch
Teresita Chiarella	Shauna Mallory	Leslie Finch	

Regrets: Shelley Henn

- Meeting called to order at 7:00p.m.
- Sr. Susan said a prayer to open the meeting

Approval of Previous meeting – Mar 5, 2013

- Minutes reviewed – no business from previous minutes

Motion to approve minutes – Janice Beveridge, second Kathleen Reid; all in favor

President's Report

- SMA Parent Guild section of the website is being revamped:
 - to identify committee heads' key roles and responsibilities
 - move to on-line volunteer registration
 - goal for completion is the carnival on May 28
 - a mass communication will be sent to all parents, notices on facebook and twitter
 - a postcard will be available that will include International Day information on one side and volunteer information on the other side
 - a notice will be included in the re-registration packages to remind parents to volunteer on-line

Nominating Committee's Report

- Fran Mulhall, Lorraine Kuzyk and Sr. Susan formed the Nominating Committee
- Slate of Officers was presented for 2013/14:
 - President – Kathleen Reid
 - 1st Vice President – Shelley Henn
 - 2nd Vice President – Janice Beveridge
 - Treasurer – Susan Yurkiw
 - Secretary – Teresita Chiarella
- Parent Guild Executive thanks outgoing Secretary Jackie MacFarlane for her efforts

Motion to approve Nominating Committee's Report – Christie DeJong, second Leslie Finch; all in favor

Treasurer's Report

- President provided the financial numbers as at Apr 30, 2013 (General Account \$38,957.67, Lottery Account \$8,017.47= total \$46,975.14)
- Corner Store report was reviewed and approved by S. Godenir
- Approx. \$1800.00 yet to be paid for Grad Angels
- Only a few items from current Wish List remain to be purchased; Sr. Susan to bring additional items for consideration at the June meeting

Action item(s): Sr. Susan to identify additional Wish List items.

Motion to approve Treasurer's Report – Susan Yurkiw, second Leslie Finch; all in favor

Hospitality

- Next event is Carnival on May 28:
 - cookies and iced tea to be available
 - promotional launch of the new Parent Guild website
- Next Parent Guild meeting is the wind-up in June; food to be supplied by Nefeli and Steve Koutris (see Director's Report)
- Convocation in June still to be organized; new space will be available

Board Liaison

- Next meeting is May 21st; report to be provided at the June meeting

Director's Report

- Sr. Susan provided the following update on school activities:
 - Anne of Green Gables and Choir concert in April
 - Sr. Susan took Human Rights Team to the Sisterhood Interfaith Luncheon at the Synagogue using the student support funds from the Parents' Guild
 - Marian Awards this weekend is sold out
 - SMA will participate in Doors Open on May 26th
 - Construction had been delayed but is gearing up again; grand opening in the fall
 - Last Spring the Leadership Council conducted a student survey and results were given to Administration for review. Administrators looked for comments where there was consensus and followed up on items throughout the year. The cafeteria food service was mentioned a number of times so a follow-up survey was conducted in March of this year. As a result there will be a new food service provider next year.
 - Beauty and the Beast (Gr12 Drama Class) performance on May 22 and 23.

No report from Corner Store, Uniform Shop, Bingo

Meeting adjourned at 7:55

Jackie MacFarlane
Secretary