

St. Mary's Academy Parent Guild Meeting Minutes
March 5, 2013

Present:

Sister Susan Wikeem	Kathleen Reid	Jackie MacFarlane	Janice Beveridge
Christie DeJong	Shelley Henn	Lorraine Kuzyk	Pam Knysh
Bonnie Cadieux	Coral White		

Regrets: Susan Yurkiw, Sharon Godenir, Gwen Lawrence

- Meeting called to order at 7:05p.m.
- Shelley Henn said a prayer to open the meeting

Approval of Previous meeting – Feb 5, 2013

- Minutes reviewed – no business from previous minutes

Motion to approve minutes – Pam Knysh, second Coral White; all in favor

Follow up to International Day (ID) Meeting – Feb 27, 2013

- Shelley Henn provided an overview of what occurred at this meeting:
 - Yutta Fricke outlined the purpose of the meeting
 - President stated the objectives of ID
 - The discussion revealed that, while ID fosters community, cultural diversity and has a successful lottery, it has it's challenges
 - The Parent Guild Executive are in the process of evaluating the feedback and will be discussing the next steps with the ID Convener

Treasurer's Report

- President provided the financial numbers as at Feb 28, 2013 (General Account \$41,936.05, Lottery Account \$11,919.47= total \$53,855.52)

Motion to approve Treasurer's Report – Janice Beveridge, second Lorraine Kuzyk; all in favor

Hospitality

- Next events are Staff Appreciation on April 12, Carnival in May and Convocation in June

Bingo

- Janice provided report on behalf of Gwen Lawrence
 - Unfortunately the Bingo on Feb 20 was unattended by volunteers and SMA received a warning which is in effect until May
 - If SMA were to default on another bingo before May, we would no longer be invited to volunteer and would lose this fundraising activity
 - In future, Gwen will:
 - always send out email reminding volunteers of their commitment
 - ask that volunteers reply that they plan to attend
 - have a contingency plan in place if someone cannot attend

Corner Store

- President read email from Sharon Godenir – Corner Store activities are running smoothly and an order will be placed soon for the spring sale

Marian Awards

- Parent Guild welcomed Andrea Cibinel from the Alumnae Office who distributed pamphlets to members, explained the event and asked for sponsorship which would result in signage at the event and inclusion in community newspapers, society pages and Torch Light publication

- Parent Guild has a standing motion (from a meeting a few years ago) to be a yearly sponsor for the Marian Awards (\$500 for 2011) - this motion, although is written as the Guild being a “sponsor”, it really is an intent to buy tickets for eight attendees
- Discussion regarding the Parent Guild, in addition to purchasing tickets, to be a sponsor for the Marian Awards

Motion to revise wording of standing motion from “To be a yearly sponsor for the Marion Awards (\$500 for 2011)” to “To buy a table for eight at the Marian Awards on an annual basis, as the budget permits, as ascertained by the Treasurer of the Guild – Kathleen Reid, second Jackie MacFarlane; all in favor

Motion to sponsor the Marian Awards at the “Table Sponsorship” level (2013 = \$1000) for the on an annual basis, as the budget permits, as ascertained by the Treasurer of the Guild – Kathleen Reid, second Jackie MacFarlane; all in favor

Director’s Report

- Sr. Susan provided the following update on school activities:
 - Re-registration packages will be emailed before the end of this week and are due March 18
 - Construction is delayed – still planned to hold the Anne of Green Gables play in the new space as well as the SMA Choir concert
 - SMA Hockey Tournament
 - Event was extremely successful with lots of press and positive comments from attendees, teams and Hockey Canada
 - SMA Hockey Team was seeded as fifth out of eight teams and came out in fifth position in the Tournament
 - SMA Hockey Team was ranked 21 out of 28 Canadian sports schools before Christmas, now are ranked ninth
 - Heritage Fair is on Thursday March 7
 - Doors Open Event is on May 26
 - SMA Website revisions continue with improvements for hand held devices, Blogs and Facebook

No report from Uniform Shop, Board Liaison (Board meeting was being held at the same time as this meeting; Board Liaison to report at April’s meeting)

Meeting adjourned at 7:45

Jackie MacFarlane
Secretary