

St. Mary's Academy Parent Guild Meeting Minutes
December 4, 2012

Present:

Sister Susan Wikeem	SMA Parent Guild Executive: Kathleen Reid, Shelley Henn, Janice Beveridge Susan Yurkiw Jackie MacFarlane	Parent Guild Members at large
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- Meeting called to order at 6:55 p.m.
- Sr. Susan said a prayer to open the meeting

Approval of Previous meeting – Oct 2, 2012

- Minutes reviewed
- Motion to approve minutes – Angela Wandering Spirit, second Lorraine Kuzyk; all in favor

Director's Report

- School activities:
 - The musical is in the planning stages
 - Friday is Mass – Feast of Immaculate Conception
 - Sunday – Alumnae Mass in chapel followed by brunch
 - One of SMA hockey teams is playing away, another is in a charity event
 - Christmas Café is coming up
 - Hampers are due next week December 12
 - Mid-Year assessments start December 13
 - Drinks in the Dome December 19 for last year's graduating class
 - Corner Store has several items for Christmas shopping
- Decision to suggest no gifts for Teachers or Secret Santa this year in an effort to promote the true Christmas Spirit of calmness and less pressure; suggest students give a donation to one of the school's charities as alternative (Holy Names House of Peace, Art Beat, Rossbrook House)

Board Liaison

- November meeting included an overview of the Financial Statement and Strategic Plans, report on results of International Day and expenditures on Sr. Susan's Wish List

Corner Store

- Another good year underway; encourage SMA merchandise for Christmas gifts

Uniform Shop

- Halprins stock is 80% sold
- Looking for volunteers to mentor for two positions:
 - Volunteer Coordinator – develop schedules for Fridays and Uniform Sales, orient new staff on cash procedures
 - Purchaser – liaise with Top Marks, ordering, restocking and anticipating quantities

Hospitality Report

- Next event is the Open House on January 29th

Special Events/Volunteer Coordinator

- International Day:
 - almost \$31,000 raised
 - sense of community established with over 300 volunteers participating
 - most volunteers ever due to volunteer forms being included in the registration package
 - Art Auction is now part of the graduate's curriculum – special thanks for Mrs. Nichol and Fran Mulhall

- Lottery – almost \$20,000 raise – special thanks to Yolande Franzman, co-convener and lottery coordinator
- Special thanks to Bonnie Cadieux on behalf of the SMA Parent Guild

Treasurer's Report

- General Account \$41,387.60 + Lottery Account \$22,085.28 = total of \$63,472.88 as at November 30, 2012
Motion to approve Treasurer's Report – Shaun Mallory, second Lorraine Koltek; all in favor

New Business:

- Presentation to Sr. Susan of donation to Esther House on behalf of SMA Parent Guild

No Reports provided by:

- Bingo

Meeting adjourned at 7:30 followed by Christmas festivities.

Jackie MacFarlane
Secretary