

**St. Mary's Academy Parent Guild**  
**Minutes May 1, 2012**

**Present:**

|                  |                   |                     |                |
|------------------|-------------------|---------------------|----------------|
| Elaine Mordoch   | Nicola Guttormson | Leslie Finch        | Fran Mulhall   |
| Kathleen Reid    | Shelley Henn      | Sister Susan Wikeem | Bonnie Cadieux |
| Janice Beveridge | Liz MacCharles    |                     |                |

- Regrets Gwen Lawrence
- Meeting called to order at 7:10 p.m.
- Sr. Susan said a prayer to bless and open our meeting

**Motion to accept the Agenda – Elaine Mordoch, second Liz MacCharles**  
**Motion to accept Mar 6/12 minutes – Shelley Henn, all in favor**

**Treasurer's Report**

- Treasurer presented Financial position as at April 30, 2012:
  - Corner Store \$29,133 less expenditures of \$26,371 leaves a balance of \$2,762
  - General Account \$29,479 plus Lottery Account \$6890 leaves a balance of \$36,369
- Bursary and scholarships will reduce some of the funds

**Motion to accept Treasurer's report – Shelley Henn, second Bonnie Cadieux, all in favor**

**Hospitality**

- Kathleen Reid reported that Staff Appreciation event went well (soup/bread lunch)
- Carnival to be held May 29<sup>th</sup> using the same format as last year; all Parent Guild members are welcome to attend to meet and greet new parents in the library
- Parent Guild wind-up to be held on June 5<sup>th</sup>; 7:00 in the Boardroom pot-luck dessert buffet

**International Day**

- Bonnie Cadieux confirmed that preparations are starting for next year's International Day
- Food Handler Convener is in place to instruct and supervise

**Uniform Shop**

- Liz MacCharles confirmed that the end of April sale went well; they are ready for the May sale for new students
- Transitioning from old supplier to new and managing two inventories; attempting to deplete Halprin stock where possible
- New computer system for inventory and sales is in place
- Liz indicated that she would like to find someone to work with her next year since that will be her final year; her responsibilities include working with suppliers and ordering and receiving inventory
- Jan Taylor would also like to find someone to work with her next year since that will also be her final year; her responsibilities include staffing the Uniform Shop

**Corner Store**

- No report

### Guild/Board Liaison

- The Board has not met; next meeting is May 15<sup>th</sup>

### Bingo

- Gwen Lawrence unable to attend but sent a report advising that there are lots of volunteers available for Bingo events

### Volunteer Coordinator

- Bonnie Cadieux confirmed that several Volunteer Forms have been received; it was a good idea to include it in the re-registration package
- No response to the icon on the SMA site that automatically creates an email to Bonnie; however all positions seem to be filled and there is no shortage of volunteers

### Director's Report

- April has been a busy month, including:
  - Hunger meal for El Salvador
  - Earth Day Assembly
  - MADD presentation
  - Provincial Debate – SMA came in first place
  - Grade 12 sleepover
  - Uniform sale
  - Grade 7-8 dance
  - Volleyball tournament
  - Wedding pictures for alumna
  - Children's Hospital Foundation meeting
  - ALIVE leadership program
- Next phase of construction to be completed by end of January; then final work to be done by SMA (new rug, drapes, etc.); hope to be in the new theatre early Feb 2013
- Mrs. Klus hired as Vice Principal for Grade 7-8

### New Business

- Mrs. Yunyk and Mrs. Swayzie presentation on Mid-Year Assessment
- Volunteer Appreciation lunch to be held on May 24<sup>th</sup>; an invitation will be emailed to all volunteers
- Nomination Committee for 2012-2013 presented the following slate of Officers:
  - President – Kathleen Reid
  - 1<sup>st</sup> Vice President – Shelley Henn
  - 2<sup>nd</sup> Vice President – Janice Beveridge
  - Treasurer – Susan Yurkiw
  - Secretary – Jackie MacFarlane
- **Motion to approve the slate of Officers - Leslie Finch, second Fran Mulhall, all in favor**

Next meeting – Jun 5, 2012 at 7:00 which will be the wind-up  
Motion to adjourn at 9:20 p.m. – Nicola Guttormson

Jackie MacFarlane, Secretary  
SMA Parent Guild Executive